

# CITY AUDITOR'S OFFICE

## **DEPARTMENT MISSION**

The mission of the City Auditor's Office is to preserve the public trust and assist the City Council and City Management by: independently and objectively reviewing the activities and resources for which the City is accountable; and communicating concise, comprehensible, and timely results to citizens and to the City Council.

## **PROGRAM DESCRIPTION**

### **Audit**

The scope of activities carried out by the City Auditor's Office may relate to any phase of City activities where service may be rendered to Dallas citizens, City Council or the City Management. This includes activities such as: appraising the economy, efficiency and effectiveness of City organizations, programs, functions and activities; ascertaining the extent to which City assets are accounted for and safeguarded from losses of any kind; ascertaining the extent of compliance with applicable laws and regulations and with established policies, plans and procedures; ascertaining the sufficiency, validity and reliability of accounting and statistical data developed within the City; reviewing and appraising the soundness, adequacy and application of accounting, financial and other operating controls; and promoting effective controls at a reasonable cost.

## **OBJECTIVES FOR FY 2004-2005**

- Provide adequate coverage in emerging risk areas that include information technology, construction, E-government, inventory systems, security, cost reductions and cost avoidance issues, and controls and procedures within departments as they transform their service delivery
- Work closely with management to maximize cost effectiveness, cost savings and increased revenues
- Develop and maintain a professional environment that motivates employees to do their best work
- Continue to be more interactive with departments on monitoring for federal community development grant programs
- Enhance investigative efficiency and effectiveness by maintaining a proactive systematic approach to conducting investigative audits

## **MAJOR BUDGET ITEMS**

- Add \$14,850 for increased cost of employee health benefits

## CITY AUDITOR'S OFFICE

### EXPENDITURES (By Category)

	FY 2002-03 Actual	FY 2003-04 Budget	FY 2003-04 Estimate	FY 2004-05 Adopted
Salaries and Benefits	2,785,872	2,076,541	1,937,823	2,168,491
Supplies and Materials	77,141	6,841	33,006	10,969
Other Services and Charges	170,954	104,464	123,360	144,804
Capital Outlays	30,341	0	6,700	0
Reimbursements	(228,959)	0	(48)	0
<b>TOTAL</b>	<u>2,835,349</u>	<u>2,187,846</u>	<u>2,100,841</u>	<u>2,324,264</u>

### EXPENDITURES (By Program)

Audit	2,835,349	2,187,846	2,100,841	2,324,264
<b>TOTAL</b>	<u>2,835,349</u>	<u>2,187,846</u>	<u>2,100,841</u>	<u>2,324,264</u>

### FTEs (By Type)

Regular	36.4	27.0	24.9	27.0
Overtime	0.0	0.0	0.0	0.0
Temporary Help	0.0	0.0	0.0	0.0
Day Labor	0.0	0.0	0.0	0.0
<b>TOTAL</b>	<u>36.4</u>	<u>27.0</u>	<u>24.9</u>	<u>27.0</u>

### FTEs (By Program)

Audit	36.4	27.0	24.9	27.0
<b>TOTAL</b>	<u>36.4</u>	<u>27.0</u>	<u>24.9</u>	<u>27.0</u>

### GENERAL FUND

**2,324,264**

### ADDITIONAL OPERATING RESOURCES

COMMUNITY DEVELOPMENT BLOCK GRANT

773,652

**TOTAL**

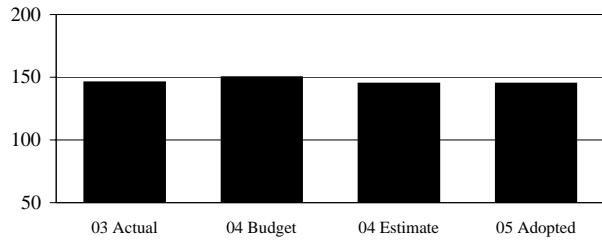
**773,652**

### TOTAL OPERATING RESOURCES

**3,097,916**

# CITY AUDITOR'S OFFICE

### Investigative Reviews



### Grant/Davis Bacon Monitoring Reviews Conducted

