

PLUMBING AND MECHANICAL INTERPRETATION MANUAL



CODE: 2000 IRC and 2000 IFGC

DATE:

CODE REF:

5/12/2004

SUBJECT: Fuel Gas Release Procedures

The following procedures shall be used for fuel gas release.

Upon completion of a fuel gas inspection:

1. Relays and Repairs

- Call Atmos on your cell phone or from the customer's telephone **before you leave the job site.**
 - Release the address with the following information
 - Inspector Name and City
 - The complete address of the inspection
 - Type of release
 - New
 - Relay
 - Test Only
 - Get the name of the person to whom you release the inspection to and record that name on your inspection record and time. Record the person who you released to and time in to the computer record.
 - Inform the customer if present, to call Atmos Gas customer service to schedule re-establishment of service. Providing the following number 1-866-332-8667. If the customer is not present record the following statement on the back of the green tag:
 - **“Call TXU GAS Customer Service to reconnect your gas service at 1-866-332-8667”**

2. New Releases:

- New Release may be faxed to Atmos upon returning to the office provided there is not a reason that the release needs to be released immediately. With the following information:
 - Release the address with the following information
 - Inspector Name and City
 - The complete address of the inspection
 - Type of release
 - New Release
 - Test Only
 - Temporary Gas Release
 - Record the method of release (Fax or Phone) and time in to the computer record.

Inspector Release Number 1-866-332-8667

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