

Dallas Convention Center Hotel Development Corporation

Meeting Record
November 23, 2009

Meeting Date: November 23, 2009

Meeting Start time: 2:00 pm

Board Members Present:

Ryan Evans, City Managers Office
Shelia Robinson, Office of Financial Services
Frank Poe, Convention & Event Services

Other Attendees:
David Snell, Matthews Southwest

Staff Present:

Warren Ernst, City Attorney's Office
Tom Wurst, Public Works & Transportation
Heddy Wei, Convention & Event Services
Deborah Grant, Convention & Event Services
Tommy Ludwig, City Managers Office

AGENDA:

1. Approve minutes of meeting of September 24, 2009.

Action Taken/Committee Recommendation(s): Motion made to approve minutes of meeting of Sept 24, 2009.

Motion made by: Frank Poe
Item passed unanimously: X

Item failed unanimously: _____

Follow-up (if necessary):

Motion seconded by: Shelia Robinson
Item passed on a divided vote: _____

Item failed on a divided vote: _____

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2. Consideration and approval of BRP Change Order #2 to revise VE tracker Item #4: “Change the Typical King Guestroom Bathroom Tubs to Showers” in the amount of \$550,312.

Action Taken/Committee Recommendation(s): Motion made to consider and approve BRP Change Order #2 to revise VE tracker Item #4: “Change the Typical King Guestroom Bathroom Tubs to Showers” in the amount of \$550,312

Motion made by: Frank Poe
Item passed unanimously: X

Item failed unanimously: _____

Follow-up (if necessary):

Motion seconded by: Sheila Robinson
Item passed on a divided vote: _____

Item failed on a divided vote: _____

3. Consideration and approval of BRP Change Order #3 to revise VE tracker Item #15: “Add 6 meeting rooms at level 5 by deleting 16 guestrooms” in the amount of \$336,156.00

Action Taken/Committee Recommendation(s): Motion made to consider and approve BRP Change Order #3 to revise VE tracker Item #15: “Add 6 meeting rooms at level 5 by deleting 16 guestrooms” in the amount of \$336,156.00

Motion made by: Frank Poe
Item passed unanimously: X

Item failed unanimously: _____

Follow-up (if necessary):

Motion seconded by: Shelia Robinson
Item passed on a divided vote: _____

Item failed on a divided vote: _____

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4. Consideration and approval of payment of \$114,641.46 pursuant to invoices of Fulbright & Jaworski. Invoices dated as follow:
November 17, 2008 - \$25,000
November 17, 2008 - \$51,791.75
March 10, 2009 – 27,932.17
April 28, 2009 - \$9,917.54

Action Taken/Committee Recommendation(s): Motion made to consider and approve payment of \$114,641.46 pursuant to invoices of Fulbright & Jaworski to reimburse the Dallas Convention Center Enterprise Fund from Dallas Convention Center Hotel Development Corporation's contingency fund.

Motion made by: Frank Poe
Item passed unanimously: X

Item failed unanimously: _____

Follow-up (if necessary):

Motion seconded by: Shelia Robinson
Item passed on a divided vote: _____

Item failed on a divided vote: _____

5. Consideration and approval of payment of \$6,695.00 pursuant to invoice dated September 2, 2009, of Gorrondona & Associates, Inc. (surveyor)

Action Taken/Committee Recommendation(s): Motion made to consider and approve payment of \$6,695.00 pursuant to invoice dated September 2, 2009, of Gorrondona & Associates, Inc. (surveyor)

Motion made by: Frank Poe
Item passed unanimously: X

Item failed unanimously: _____

Follow-up (if necessary):

Motion seconded by: Shelia Robinson
Item passed on a divided vote: _____

Item failed on a divided vote: _____

6. Consideration and approval of payment of \$481.49 pursuant to invoices dated October 5, 2009, of Jeffers Mangel.

Action Taken/Committee Recommendation(s): Motion made to consider and approve of payment of \$481.49 pursuant to invoices dated October 5, 2009, of Jeffers Mangel.

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Motion made by: Frank Poe
Item passed unanimously: X

Item failed unanimously: _____

Follow-up (if necessary):

Motion seconded by: Shelia Robinson

Item passed on a divided vote: _____

Item failed on a divided vote: _____

7. Review of project status

Action Taken/Committee Recommendation(s): No Action Required

Motion made by:
Item passed unanimously:

Item failed unanimously: _____

Follow-up (if necessary):

Motion seconded by:

Item passed on a divided vote: _____

Item failed on a divided vote: _____

8. Adjourn.

Action Taken/Committee Recommendation(s): Motion made to adjourn.

Motion made by: Frank Poe
Item passed unanimously: X

Item failed unanimously: _____

Follow-up (if necessary):

Motion seconded by: Shelia Robinson

Item passed on a divided vote: _____

Item failed on a divided vote: _____

Meeting Adjourned: 2:32 p.m.

Approved By: _____

